



498 Howard Street ♦ Spartanburg, SC 29306  
Phone: (864) 585-0905 ♦ <http://hubcityfm.org/harvest-park/>

## RENTAL CONTRACT

Event \_\_\_\_\_

Date of Event \_\_\_\_\_ Start Time \_\_\_\_\_ End Time \_\_\_\_\_

Time In for set-up \_\_\_\_\_ Time Out after clean-up \_\_\_\_\_

4 Hour/Full Day Rental? \_\_\_\_\_ Additional Staff needed? \_\_\_\_\_

Special Instructions:

\_\_\_\_\_

Social Media: Facebook    Twitter    Pinterest    Instagram    Other: \_\_\_\_\_

Rental Fees \_\_\_\_\_ Optional Fees \_\_\_\_\_ TOTAL CHARGES \_\_\_\_\_

\$250 Security Deposit Paid On \_\_\_\_\_ Check # \_\_\_\_\_

Rental Deposit Amt. \_\_\_\_\_ Paid On \_\_\_\_\_ Cash VISA/MC Check # \_\_\_\_\_

Balance Due On \_\_\_\_\_ Paid On \_\_\_\_\_ Cash VISA/MC Check # \_\_\_\_\_

Renter Contact Information Primary Contact Phone

\_\_\_\_\_

Secondary Contact Phone

\_\_\_\_\_

Mailing Address

\_\_\_\_\_

Email Address

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Day of Event Contact Information Day of Event Contact Name

\_\_\_\_\_ Phone \_\_\_\_\_

Day of Event Email Address

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This binding contract is for the rental of Northside Harvest Park, 498 Howard Street, Spartanburg, SC. I have read the Rates & Guidelines documents and agree to them. I understand I am responsible for all damages to the property and all other items in the space.

Renter Signature

\_\_\_\_\_ Date \_\_\_\_\_

Northside Harvest Park Representative

\_\_\_\_\_ Date \_\_\_\_\_